



Washington Montessori
Public Charter School
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 www.wmpcs.org

Final-Amended Feb 2023
August Minutes
 August 18th, 2022, 7:00 p.m.

Mission Statement: *Our mission is to inspire academic excellence; to nurture curiosity, creativity, and imagination; and to do so within an environment rich with warmth, kindness, and respect.*

Board of Trustee Members (Voting)	Board of Trustee Ex-Officio Members (Non-Voting)
X Jamie Midgette, Chair X Matthew Holliday, Treasurer X Joseph Knox, Member X Lisa Lawless, Secretary X Sara Watson, Member	X Darla Prescott, Directress of Education and Academics Austin Andrews, Faculty Representative TBD, MPTO Representative SGA Representative

Acronyms Used: Board of Trustees (BoT), Head of School (HoS), Montessori Parent Teacher Organization (MPTO)

OPEN SESSION

ITEM	RESPONSIBILITY AND BASIS	REFERENCE OR ATTACHMENTS
Call to Order 7:03pm	Jamie Midgette Called the meeting to order at 7:03 p.m by Sarah Watson Reading of the Mission Statement First: Sara Watson Second: Lisa Lawless	Member sign in sheet
Agenda	Voting and non-voting amendments Add: Approved Agenda Lisa Lawless 1st; Joseph Knox 2nd All Favor, All in favor Yes	
Privilege of the Floor	Privilege of the floor: 3 min timekeeper 1.) Statement- see attachment	See Public Comments
Action Items	Approval of July Minutes. Joseph Knox 1st; Sara Watson 2nd Updated the Member list and new titles All Favor, All in favor Yes	

**New Business/
Next
Agenda/Discussion**

Faculty:

- Summer Institute: Tuesday, July 26 and Wednesday, July 27

- Gill Presented to the staff
 - Parents
 - IEP
- Classroom Management
- Parent management
- Autism

Directors' Reports:

Darla:

Staffing:

- Staff Openings:
 - HS Math guide-Filled
 - Adaptive EC teacher-offer made
 - Adaptive EC assistant

- Questioned waitlist numbers and kindergarten numbers
- Donations from the community to help furnish the classroom
- BOT questioned when the Playground will be open, discussed the plan for recess until the playground will be complete (Mid-October)

CDC Guidelines are minimal for upcoming school year-no changes needed

No Beginning Teachers in the Program

Upcoming Community Opportunities:

- Thursday, August 24th, 4:00 p.m to 6:00 p.m. - Open House (1st -12th grades)
- Sunday, August 28th, 5:00 p.m. - Open House Children's House

Financials-Discussed what was spent in the draw down, normal spending

Finances:

Audit scheduled for August 25, 2022

Grounds/Building Operations:

- Fire Inspections- Annual-Complete
- New outdoor trash cans around campus
- Secondary fitness equipment awaiting for shipment/receipt
- Repair of HVAC building
 1. Building 2 delayed until no later than Dec 2022. This is due to supply issues with the parts and installation when students are not there. The contractor has stated they will continue to

work on the equipment with no charge until installation is completed.

- 2. The building 2 HVAC equipment has also changed to LG systems. This was due to two issues: 1) the current repair would have only had 1-year warranty, and 2) the delays were unacceptable. The new equipment will have an 11-year warranty on them.
- New wood ramps and steps for buildings 3 and 4-Completed
- Painting -Completed
 - Building 1 interior classrooms, offices, bathrooms, and hallways (100% complete)
 - Building 2 interior, paint foyer, hallway, and bathrooms (100% complete)
 - Exterior building 3 and 4 (100% complete)
 - Playground: Site work is complete. Delivery and installation of the solid surface delayed until the end of September. Postponed due to delays in delivery of equipment.
- Shampooed carpets on entire campus-completed
- Floors waxed in all buildings-In Progress
- Deep cleaning of all buildings
- Building 4:
Adaptive Classroom 100% complete
New offices for speech and financial assistant, 100% complete
Paint for hallways and new classroom, other offices, 100% complete

Employee Handbook

- Changes-Submitting of Grievance - 1 director
- Policy updated to comply with new state guidelines
- Changed some wording coincides with Montessori verbiage
- Added Bereavement

Parent Policy

- Consent to show PG13 movie (excerpts-only) Only for HS Drama
- HOS Discussion
 - JoDee Anderson-CH HoS
 - Austin Andrews- LE & UE HoS
 - Jennifer Cornelius - Post Secondary Coordinator
 - Darla will fill in for Secondary HoS while training
- HoS will submit reports to the BoT at each meeting
 - Template for reporting

Other Business/Motions	<p>1. MOTION: Lisa Lawless made a motion to approve the 2022 Employee Handbook. Sara Watson 2nd. All in favor. Motion carried.</p> <p>2. MOTION: Joseph Knox made a motion to approve the 2022 Parent and School Handbook. Lisa Lawless 2nd. All in favor. Motion carried.</p> <p>3. SRO discussion</p> <ul style="list-style-type: none"> • Discussed Bids -see attached • Referrals/Recommendations for the DEPS • Keep using the temporarily <p>4. Website discussion</p> <ul style="list-style-type: none"> • Get more Bids • Knox recommends whole new website <p>5. Budget and financial management discussion-Closed session</p>	
Closed Session	First: Joseph Knox Second: Matt Holliday Started at 7:38 p.m.	If needed
	Closed session: Personnel 143-318.11(a) 8:25 out First: Sara Watson Second: Joseph Knox	-Personnel -Negotiations
Open Session	Chair, Motion to go into open session Offered Rick Yakubowski Interim Budget and Financial Manager position First: Joseph Knox, Second: Sara Watson All Approved Ends	
Adjournment	Adjourned at First:Lisa Lawless , Second: Sara Watson	

Community Members at the Meeting:

1. Holly Morgan with the Washington Daily News
2. Erica Gurganus
3. Angie Fox
4. Simon Wells
5. Amanda Holton
6. Dr. Gil Alfonso
7. JoDee Anderson
8. Donna Johnson
9. Ronnie Watson
10. Mrs. Parham
11. Kyleigh Blake

